

SANDUSKY CITY SCHOOLS

Board of Education Regular Meeting Monday, July 18, 2011 at 8:00 a.m.

1. Call to Order and Roll Call – Mrs. Faith Denslow, President
2. Pledge of Allegiance
3. Reading and Approval of Minutes of Previous Meeting – Mr. Kevin Robertson, Treasurer
4. Approve Agenda
5. Student Recognition
6. Citizens Participation
7. Staff Presentations
8. Correspondence – Informational
 - a) Non-District Fundraiser(s)

The following is a list of fundraiser(s) from OUTSIDE organizations that are asking to conduct fundraisers within our district. This list is provided to the Board of Education for information only (no action required), as submitted by Mr. Matt Pooch, Business/Fiscal Office Accountant, on July 11, 2011:

Group Name	Fundraiser Event	Dates of Fundraiser
Sandusky Orchestra Parents Association	Poinsettia Sale	9/14/2011 – 9/28/2011
	Symphonic Sponsors	FY2012
	Little Caesars Pizza Sales	1/15/2012 – 1/30/2012
	Water Bottle Sales & 50/50	5/16/2012

9. Correspondence – Related to Action
 - a) Dr. Suzanna Leone, Intervention Specialist, Sandusky High School
 - b) Mrs. Tiffany Thayer, Ad. Ed. Financial Aid & Admissions Coord., Sandusky Career Center
10. Treasurer's Report – Discussion Items, Mr. Robertson

For clarification:

The Board approved advances from the June 30, 2011 meeting, were also approved for return to the General Fund in the same motion.

Adult Education Fund:

Please refer to the attached financial statement and narrative.

Crossing Guards:

11. Superintendent's Report – Discussion Items, Mr. Tucker

There are no scheduled reports from the Superintendent for the Monday, July 18, 2011, Board meeting.

12. Treasurer's Recommendations – Action Items, Mr. Robertson

a) Approval of Monthly Financial Statement and Investments

It is recommended that the Board of Education approve the financial statement and investments as listed in the attached documentation for the month of June 2011.

b) Acceptance of the Certificate of the Total Amount From All Sources Available for Expenditures and Balances

It is recommended that the Board of Education accept the Certificate of the Total Amount From All Sources Available for Expenditures and Balances, in accordance with ORC 5705.36, as filed with the Erie County Auditor's Office.

c) Approval of Revised Five Year Forecast and Notes

It is recommended that the Board of Education approve the revised Five Year Forecast and accompanying Notes as presented in the attached documentation.

d) Approval of Workers' Compensation and Unemployment Third Party Administrator

It is recommended that the Board of Education approve Sheakley UniService, Inc. as its Workers' Compensation and Unemployment Third Party Administrator for July 1, 2011 through June 30, 2012, as per attached.

13. Superintendent's Recommendations – Action Items, Mr. Tucker

It is recommended that the Sandusky Board of Education approve the following action items as delineated below. The recommendations presented to the Board of Education have been provided to the Board in advance of the Board meeting. Board members have had the opportunity to review available background information and request additional information to further prepare for action on recommendations presented in this section prior to the Board meeting.

A. Personnel:

1) Acceptance of Resignation – Certificated

Suzanna Leone - Intervention Specialist at Sandusky High School, effective July 31, 2011, per her provided correspondence, dated July 14, 2007.

13. Superintendent's Recommendations – Action Items, Mr. Tucker (continued)

A. Personnel: (continued)

2) Approval of Change in Contractual Status – Certificated

It is recommended that the Board of Education approve the change in contractual status for the following staff members:

Melissa Phillips – from RIF (reduction-in-force) status, return to Technology Coach at Adams Jr. High School, effective August 25, 2011 (2011/12 school year).

Mary Ana Hicks – as determined upon receipt of written employment verification, years-of-experience should be two (2) years.

3) Approval of Supplemental Contracts – Employees/Non-Employees – 2011/12 SY

The Board has posted and advertised the positions listed as being available to employees of the district who hold educator licenses. It is recommended that the employees listed be awarded a supplemental contract in the area stipulated. Where no employees meeting all of the Board qualifications have applied for, been offered, and accepted said positions, it is recommended that the non-employees listed be awarded a supplemental contract assignment in the area stipulated.

Employment of the following supplemental staff is contingent upon their successful completion of all pre-employment requirements and receipt of the proper certification/training.

Position	Name (last, first)	Building
Asst to HS Ath Dir (0.75 FTE)	Sample, Thomas	Ontario

4) Approval of Award of Extended Service Supplemental Contracts 2011/12 SY – Certificated

It is recommended that the Board of Education approve the award of an extended service supplemental contract to the following certificated staff members for the 2011/12 school year with days to be worked before August 25, 2011, and/or after June 1, 2012:

Extended Service Supplemental Contracts - 2011/12 SY			
Last Name	First Name	Ext Serv Contract	Ext Serv # Days
Bush	Cheryl	Coun (Elem): Ext Serv	5
Capucini	Kathy	Coun (JH): Ext Serv	10
Collins	Sean	Psych: Ext Serv	20
DeLuca	Toni	Coun (Elem): Ext Serv	5
Doman	Nicholas	Psych: Ext Serv	20
Hart	Mary Ellen	Coun (HS): Ext Serv	15
Herman-Wells	Elizabeth	Librarian: Ext Serv	5
Hixson	Faith	Career Based Intervention (CBI) Instr: Ext Serv	5
Hutlock	Nicholas	Psych: Ext Serv	14
Keller	Steve, Jr.	Career Based Intervention (CBI) Instr: Ext Serv	5
King-White	Dakota	Coun (HS): Ext Serv	15
vacant – Suzanna Leone's resignation		Interv Spec: Ext Serv	10
Maceo	Betty	Coun (JH): Ext Serv	10
Nowak	Kristin	Psych: Ext Serv	20
Straka-Kenning	Barbara	Coun (HS Dir): Ext Serv	20
Trent	Janice	Coun (Elem): Ext Serv	5

13. Superintendent's Recommendations – Action Items, Mr. Tucker (continued)

A. Personnel: (continued)

5) Approval of Employment for Summer 2011 – Certificated Tutors / Classified Aides

It is recommended that the Board of Education approve the employment of the following staff members for the Summer of 2011, as recommended by Mr. Dennis Muratori, Assistant Superintendent, on July 11, 2011, and July 13, 2011:

Staff Employment for Summer 2011					
Program Title	Last Name	First Name	Position	Bldg.	Program Effective Date(s)
Elementary 2011 Summer School Program	Grathwol	Virginia	Alternate Aide	Mills	7/11/11–7/28/11 (Mon –Thurs) and 7/7/11 mtg. day
Extended School Year (2010/11) Tutoring Services	Zygela	Lisa	Tutor	District	Summer 2011: August 8-19, 2011 8:15 am – 2:15 pm
	Morris	Michael	Aide	District	
	Smith	Vera	Aide	District	
SHS 2011 Summer School Program	Matheny	Scott	Summer School Director (substitute)	SHS	7/1/11
	Leavell	Lovey	Teacher (substitute)	SHS	7/6/11

6) Approval of Employment for the NASA's Summer of Innovation (SoI) Program Instructors

It is recommended that the Sandusky Board of Education approve for employment the following staff members for the Summer 2011 NASA's Summer of Innovation (SoI) Program, as recommended by Mr. Dennis Muratori, Assistant Superintendent, on June 30, 2011, (grant funded through NASA):

NASA's Summer of Innovation (SoI) Program Summer 2011					
Program Title	Last Name	First Name	Position	Hourly Rate of Pay	Program Effective Date(s)
NASA's Summer of Innovation (SoI)	Prieto	Marie	Instructor	\$ 29.43	3 weeks at 4 days/week at 6 hours/day
	Neyman	Renee	Instructor	\$ 29.43	

7) Approval of Employment of Substitute for 2011 Rotary Safety Town Program

It is recommended that the Sandusky Board of Education approve for employment the following staff member for the Summer 2011 Safety Town Program as recommended by Mrs. Jill Wasiniak, Ontario Elementary School Principal & Safety Town Director, on July 1, 2011:

Linda Poggiali

8) Acceptance of Resignation – Adult Ed / Sandusky Career Center

Tiffany Thayer – Adult Education Financial Aide & Admissions Coordinator at Sandusky Career Center, effective August 5, 2011, per her provided correspondence, received July 6, 2011.

13. Superintendent’s Recommendations – Action Items, Mr. Tucker (continued)

A. Personnel: (continued)

9) Approval of Employment of Hourly Staff – Adult Education (2011/12SY)

It is recommended that the Sandusky Board of Education approve for employment the following individuals as hourly employees for the Adult Education Department for the 2011-2012 school year at the rate indicated, as recommended by Mrs. Nancy Zechman, Director of Career Tech and Adult Education, on July 13, 2011.

Adult Education – Hourly Staff Effective July 1, 2011, for the 2011/2012 SY				
Program Title	Last Name	First Name	Job Title	Hourly Rate
Ad Ed Nurse Aide Program	Mamere	Virginia	Nurse Aide Coordinator	25.75
Ad Ed Medical Assisting /Phlebotomy Program and Health Education Program.	Bruner	Robin	Phlebotomy/Medical Assisting Instructor	21.63
Ad Ed Cosmetology Program	Trautman	Heidi	Cosmetology Coordinator	22.66
Ad Ed Diversified Industrial Training/Trade & Industrial (DIT/T&I) courses	Schweinfurth	Ron	Facilities Maintenance Instructor	20.00
Ad Ed Police Academy	Rankins	Ken	Police Academy Coordinator	26.78 *Correction in hourly rate 27.55
Ad Ed Fire & Rescue Program	Wimmer	Brad	Fire & Rescue Instructor	22.50

B. Other:

1) Approval of “Resolution of Intent to Change ITC” to the Tri-Rivers Educational Computer Association (TRECA), effective July 31, 2012

It is recommended that the Board of Education approve the following “Resolution of Intent to Change ITC”, effective July 1, 2012:

**BOARD OF EDUCATION
SANDUSKY CITY SCHOOL DISTRICT
ERIE COUNTY, OHIO**

**RESOLUTION OF INTENT TO CHANGE
INFORMATION TECHNOLOGY CENTER (ITC)**

1. Withdraw from Current ITC.

RESOLVED, that Sandusky City School District (“District”) shall hereby withdraw its membership with the current Information Technology Center (ITC), Northern Ohio Educational Computer Association (“NOECA”), effective the 30th day of June, 2012, thereby ending the relationship between the District and NOECA.

2. TRECA Consortium Membership.

RESOLVED, that the District shall join and become a member of the ITC, Tri-Rivers Educational Computer Association (“TRECA”), effective the 1st day of July, 2012.

3. Acceptance of TRECA Constitution and By-Laws.

RESOLVED, that the District hereby accepts, and as a member, shall adhere to the Constitution and By-Laws of TRECA.

13. Superintendent's Recommendations – Action Items, Mr. Tucker (continued)

B. Other: (continued)

2) Approval of the Ohio Department of Education's (ODE) Plan for Calamity Day Make-up, Effective August 1, 2011, from House Bill 153, Section §3313.88

It is recommended that the Board of Education approve the provided Ohio Department of Education's (ODE) new calamity day plan as described in the newly adopted House Bill 153, Section §3313.88, effective August 1, 2011.

3) Approval of "Political Subdivision School Law HotlineSM Agreement"

It is recommended that the Board of Education approve the provided "Political Subdivision School Law HotlineSM Agreement". (The North Pointe Educational Service Center Governing Board (NPESC) is a member of the Ohio Educational Service Center Association (OESCA) that is partnering with the law firm of McGown & Markling Co., L.P.A. to provide Sandusky City Schools with access to the *School Law HotlineSM*.)

C. Donations:

The Sandusky City Schools accept the following gifts and contributions and in doing so, do hereby acknowledge the positive and supportive activities of the identified party:

Anonymous – Donation of \$7,000.00 to the Sandusky Cultural Center.

Darryl Rogers – Membership donation of \$100.00 to the Sandusky Cultural Center.

14. Anticipated Action

15. Unfinished Business

16. New Business

17. Board Liaison Committee Reports

18. Recommendations or Questions from Individual Board Members

19. Next Meeting

The next regular meeting of the Board of Education is scheduled for ***Monday, August 15, 2011, at 8:00 a.m. in the 4th floor conference room at the Administration Building.***

20. Adjournment