

# SANDUSKY CITY SCHOOLS

## Board of Education Regular Meeting Monday, June 6, 2011 at 8:00 a.m.

1. Call to Order and Roll Call – Mrs. Faith Denslow, President
2. Pledge of Allegiance
3. Reading and Approval of Minutes of Previous Meeting – Mr. Kevin Robertson, Treasurer
4. Approve Agenda
5. Student Recognition
6. Citizens Participation
7. Staff Presentations
  - a) Mr. Ted Peters, Transportation Supervisor
8. Correspondence – Informational
9. Correspondence – Related to Action
  - a) Mr. Robert Huston, BIA Teacher at Adams Jr. High School
  - b) Mr. Dennis Muratori, Assistant Superintendent
  - c) Mr. Peter Schade, Health Commissioner, Erie County General Health District
  - d) Mr. Ronald Schweinfurth, Diversified Industrial Training Coord. at Sandusky Career Center
  - e) Mr. Robert Sullivan, Assistant Varsity Cross Country Coach
  - f) Mrs. Cora Williams, Educational Aide at Hancock Elementary School
  - g) Mr. Sonny Workman, Head Varsity Cross Country Coach
10. Treasurer’s Report – Discussion Items, Mr. Robertson
  - a) Discussion of latest state budget proposal.
11. Superintendent’s Report – Discussion Items, Mr. Tucker
  - a) Discussion of Perkins, Margaretta & Sandusky Schools meeting.
12. Treasurer’s Recommendations – Action Items, Mr. Robertson
  - a) Approval of Monthly Financial Statement and Investments

It is recommended that the Board of Education approve the financial statement and investments as listed in the attached documentation for the month of May 2011.

12. Treasurer's Recommendations – Action Items, Mr. Robertson (continued)

b) Approval to Dispose of Assets

It is recommended that the Board of Education approve the disposal of the following assets:

- GBC Polaroid ID maker – 03259
- eReader – 25864

c) Approval of OSBA Policy Update Service

It is recommended that the Board of Education approve renewal of our OSBA Policy Update Service as follows:

  
**OSBA Services Agreement**


Whereas, Ohio Revised Code Section 3313.171 provides for the employment of administrative consultants, this agreement is made this \_\_\_\_\_ day of \_\_\_\_\_, 2011, between the Ohio School Boards Association (hereinafter referred to as the "Consultant"), a nonprofit corporation with its principal place of business at 8050 N. High Street, Suite 100, Columbus, OH 43235 and the Sandusky City School District (hereinafter referred to as the "Board"), with its principal place of business at 407 Decatur Street, Sandusky, OH 44870-2442 for the purpose of providing the Ohio OPS Policy Update Service.

Now, therefore, the parties agree that the Consultant will provide the services as specifically outlined in the attached addendum in exchange for consideration and the Board will perform the responsibilities, if any, listed in the attached addendum, which is hereby acknowledged and made a part of this Agreement. The contract and the attached addendum represents the entire agreement by the parties and any changes to the agreement may be made only by a written instrument clearly setting forth the amendments and executed by both parties. This agreement is an independent agreement that is not dependent upon or related to any other contractual obligations of the parties. The relationship of the Consultant to the Board is that of an independent contractor, and nothing herein shall create any association, joint venture, or partnership of any kind between the parties. The services and information provided by the Consultant do not constitute the rendering of legal advice.

- Governing Law.** All questions with respect to the construction, performance, and enforcement of this Agreement and the rights and liabilities of the parties thereunder shall be determined in accordance with the laws of the State of Ohio.
- Force Majeure.** Neither party shall be liable for failure to perform its obligations under this Agreement due to events beyond its reasonable control, including but not limited to illness, injury, boycotts, riots, or other manifestations of civil strife or disorder, acts of God, wars, fire, epidemics, or acts in compliance with any applicable law, regulation, or order of any governmental body. In the event of a force majeure, there shall be no claim for damages by either party and each party shall bear its own costs attributable to the force majeure.
- Notice.** All notices or demands that either party may be required or desire to serve upon the other party in connection with this Agreement shall be in writing and may be served personally or by regular mail, with constructive receipt deemed to have occurred five (5) calendar days after the mailing or sending of such notice to the address of the principal place of business of the Board and the Consultant.
- Duration.** The contract shall expire upon the completion of all duties as assigned in the addendum, attached hereto and made a part of this Agreement.
- Cancellation/termination.** This contract may be terminated by: (a) mutual agreement of the parties or (b) written notice of breach of this Agreement by either party. Any amounts owing for services rendered prior to cancellation due to mutual agreement shall become due and must be paid in full upon cancellation.

\_\_\_\_\_  
OSBA Director of Management Services / date      \_\_\_\_\_ Board President / date      \_\_\_\_\_ Treasurer / date

Please sign and return two copies along with a purchase order to the Ohio School Boards Association.

  
**Service Addendum – Ohio Policy Service (OPS) Update**

**Services Provided by the Consultant:**

- Review and modify existing policies for Board adoption.
- Provide appropriate number of copies of new/revised policies.
- Suggest policies for implementation.
- Provide subscription to Policy Development Quarterly (PDQ) including OPS new/revised sample policies for one (1) year following date of signing of contract.
- Computerized manual on CD-ROM.
- Telephone consultation for one (1) year.

**The Board agrees to:**

- Promptly provide OSBA with one (1) copy of all new/revised policies with adoption dates in a timely manner.
- Compensate Consultant for additional services not specifically enumerated at the rates outlined below.

**Fee Structure.** In consideration for services rendered, the Board agrees to pay the Consultant a fee of **\$650**, which represents the flat fee for the services outlined above. Expenses as outlined below are in addition to the flat rate and are invoiced monthly. If the Board opts for additional Consultant consultation beyond the services provided above, meetings may be scheduled based on a rate of \$125 per hour professional time, minimum two (2) hours. Travel time is paid at a rate of \$50 per hour, maximum four (4) hours per visit to the District, plus expenses as outlined below. Invoices shall be paid in full within thirty (30) days after receipt of invoice and in no event beyond ninety (90) days from the Consultant's rendering of the service. Copies beyond those ordinarily provided will be invoiced at \$.05 per page.

Invoices will be submitted pursuant to the following schedule:

- \$650 shall be invoiced to the Board at completion of this project.
- Expenses shall be invoiced monthly.

**Expenses.** Expenses shall consist of actual mileage incurred as a result of consultation with the Board at the current IRS reimbursement rate, lodging and meals incurred as a result of consultation with the Board, the actual cost of printing and/or mailing, facility fees, applicable recovery cost of telephone charges, and honoraria as appropriate. Any and all other expenses not specifically incorporated in this agreement or attached addendum made a part of the contract shall be the responsibility of the party incurring the cost.

**Timeline.** Timelines for completion of services will be as developed between the Consultant and the Board. All services shall be completed no later than one (1) year following the date of this contract.

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12. Treasurer's Recommendations – Action Items, Mr. Robertson (continued)

d) Approval of 2011-2012 Multi-Agreement Contracts with North Point ESC

It is recommended that the Board of Education approve the following two (2) contracts with the North Point ESC for services for the 2011-2012 school year. These services are for special education services and will be utilized on an as-needed basis.

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NORTH POINT EDUCATIONAL SERVICE CENTER

2011-2012 Multi-Agreement Contract  
with  
Sandusky City Schools

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Pursuant to the Ohio Revised Code SS3313.17, 3313.812, 3312.84, 3313.841, 3313.92, 3315.07, and 3317.11, the North Point Educational Service Center, as Fiscal Agent, and the Board of Education of the Sandusky City Schools, agree this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, to the following contractual terms:

Section 1. Subject to the terms and conditions set forth in Sections 2, 3, 4, 5, 6, 7, 8 and 9, the North Point Educational Service Center agrees to provide services authorized by the Ohio Revised Code and requested by the Sandusky City Schools, through this contract, as selected by the district in Section 2 below, for the period July 1, 2011 through June 30, 2012.

Section 2. The Sandusky City Schools elects to participate in the following programs and receive any services associated with those programs as detailed below. Additional services not checked (X) can be added as agreed between the Sandusky City Schools and the North Point Educational Service Center:

- (a) Special Education Classroom (multiple disabilities, orthopedic, emotional disturbed, autistic, traumatic brain injury, cognitive disability, and hearing handicapped students)
- (b) Special Education Classroom – developmental handicapped
- (c) X Special Education Classroom/Preschool Classroom
- (d) Tutoring Services at EHOVE Career Center
- (e) Talented/Gifted Teacher
- (f) Itinerant Preschool Services
- (g) Visiting Hearing Handicapped Teacher
- (h) Work/Study Services
- (i) OT/PT/APE Services to District
- (j) Speech Services to District
- (k) Guidance Services to District
- (l) Curriculum Services to District
- (m) Special Education Support
- (n) Special Education Supervisor
- (o) Speech Therapist services to District
- (p) Psychological Services to District
- (q) Attendance/Probation Services
- (r) Educational Assistant/Interpreter Services
- (s) Gifted/Talented Supervisor Services
- (t) Other Services

In consideration of the programs and services designated herein to be provided by the North Point Educational Service Center, the Board of Education of the Sandusky City Schools agrees to pay the North Point Educational Service Center for the programs and services requested in accordance with the following and Sections 3, 4, 5, 6, 7, 8 and 9 below:

- (a) *Special Education Classroom* – The Board of the Sandusky City Schools agrees to participate in the North Point Educational Service Center Special Education Classroom program

12. Treasurer's Recommendations – Action Items, Mr. Robertson (continued)

d) Approval of 2011-2012 Multi-Agreement Contracts with North Point ESC (continued)

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for its handicapped students. The North Point Educational Service Center agrees to provide special education services to students placed within the jurisdiction of the North Point Educational Service Center but whose district of responsibility for the education of the student is that of the Sandusky City Schools. The Sandusky City Schools shall pay directly for the following:

1. Due process hearing costs including but not limited to attorney fees.
2. Transportation costs, if applicable.
3. Costs associated with services provided to a student above state minimum standards.

The Sandusky City Schools further agrees to pay the North Point Educational Service Center an amount as specified for special education students as per Attachment A for costs associated with educating the student. Cost is based on estimates of known variables at the beginning of the school year. Changes in salary, retirement, insurance, travel costs, housing costs, operating costs, unemployment compensation, severance pay, etc., could cause the amount charged to be adjusted. Billings to the Sandusky City Schools will be made monthly, September through June.

(b) *Developmental Handicapped Classroom* – The Board of the Sandusky City Schools agrees to participate in the North Point Educational Service Center Developmental Handicapped Classroom program. The North Point Educational Service Center agrees to provide developmental handicap services to students placed within the jurisdiction of the North Point Educational Service Center but whose district of responsibility for the education of the student is that of the Sandusky City Schools. The Sandusky City Schools shall pay directly for the following:

1. Due process hearing costs including but not limited to attorney fees.
2. Transportation costs, if applicable.
3. Costs associated with services provided to a student above state minimum standards.

The Sandusky City Schools further agrees to pay the North Point Educational Service Center an amount as specified for developmental handicapped students as per Attachment A for costs associated with educating the student. Cost is based on estimates of known variables at the beginning of the school year. Changes in salary, retirement, insurance, travel costs, housing costs, operating costs, unemployment compensation, severance pay, etc., could cause the amount charged to be adjusted. Billings to the Sandusky City Schools will be made monthly, September through June.

(c)X *Preschool Education* – The Board of the Sandusky City Schools agrees to participate in the North Point Educational Service Center Preschool Education Program. The North Point Educational Service Center agrees to provide preschool education services to students placed within the jurisdiction of the North Point Educational Service Center, but whose district of responsibility for the education of the student is that of the Sandusky City Schools. The Sandusky City Schools shall pay directly for the following:

1. Due process hearing costs including but not limited to attorney fees.
2. Transportation costs, if applicable.
3. Costs associated with services provided to a student above state minimum standards.

The Sandusky City Schools further agrees to pay the North Point Educational Service Center an amount as specified for preschool students as per Attachment A for costs associated with educating the student. Cost is based on estimates of known variables at the beginning of the school year. Changes in salary, retirement, insurance, travel costs, housing costs, operating costs, unemployment compensation, severance pay, etc., could cause the amount charged to be adjusted. Billings to the Sandusky City Schools will be made monthly, September through June.

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(d) *Tutoring Services at EHOVE Career Center* – The North Point Educational Service Center will provide a tutor for identified handicapped children resident in the Sandusky City Schools but attending the EHOVE Career Center. The Sandusky City Schools agrees to reimburse the North Point Educational Service Center for actual costs of tutoring. Billing will be made in ten monthly installments, September through June. The pro-rated share will be based upon the participating district's ratio of costs to the overall costs during the school year. Calculation is based this way, rather than on numbers of students, because some tutoring will be group sessions for which time will be divided by members of the group.

(e) *Talented/Gifted Classroom Teacher* – The North Point Educational Service Center agrees to provide talented/gifted classroom teacher services to the Sandusky City Schools. Charges for these services to the Sandusky City Schools will be an estimated cost with adjustments due to salary, retirement, insurance, travel costs, housing, operating costs, and unemployment compensation made with the June billing. Charges will be based on the actual costs over and above that amount that is received from state foundation.

(f) *Itinerant Preschool Teacher* – The Sandusky City Schools agrees to participate in the North Point Educational Service Center Itinerant Preschool Teacher program. The Sandusky City Schools further agrees to pay the North Point Educational Service Center an amount as specified for preschool students as per Attachment A for costs associated with educating the student. Cost is based on estimates of known variables at the beginning of the school year. Changes in salary, retirement, insurance, travel costs, housing costs, operating costs, unemployment compensation, severance pay, etc., could cause the amount charged to be adjusted. Billings to the Sandusky City Schools will be made monthly, September through June.

(g) *Visiting Hearing Handicapped Teacher* – The Sandusky City Schools agrees to participate in the North Point Educational Service Center visiting hearing handicapped teacher program. The Sandusky City Schools further agrees to pay the North Point Educational Service Center an amount as specified for hearing handicapped students as per Attachment A for costs associated with educating the student. Cost is based on estimates of known variables at the beginning of the school year. Changes in salary, retirement, insurance, travel costs, housing costs, operating costs, unemployment compensation, severance pay, etc., could cause the amount charged to be adjusted. Billings to the Sandusky City Schools will be made monthly, September through June.

(h) *Work/Study Services* – The Sandusky City Schools agrees to participate in the North Point Educational Service Center Work/Study program. The Sandusky City Schools further agrees to pay the North Point Educational Service Center an amount as specified for work/study services as per Attachment A for costs associated with the program. Cost is based on estimates of known variables at the beginning of the school year. Changes in salary, retirement, insurance, travel costs, operating costs, unemployment compensation, severance pay, etc., could cause the amount charged to be adjusted. Billings to the Sandusky City Schools will be made monthly, September through June.

(i) *OT/PT/APE Services* – The Sandusky City Schools agrees to participate in the North Point Educational Service Center OT/PT/APE program. The Sandusky City Schools further agrees to pay the North Point Educational Service Center an amount as specified for occupational therapy/physical therapy/adapted physical education services as per Attachment A for costs associated with the program. Cost is based on estimates of known variables at the beginning of the school year. Changes in salary, retirement, insurance, travel costs, operating costs, unemployment compensation, severance pay, etc., could cause the amount charged to be

12. Treasurer's Recommendations – Action Items, Mr. Robertson (continued)

d) Approval of 2011-2012 Multi-Agreement Contracts with North Point ESC (continued)

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adjusted. Billings to districts will be made based on timesheets submitted by the therapists for actual time worked.

(j) *Speech Services* – The Sandusky City Schools agrees to participate in the North Point Educational Service Center Speech program. The Sandusky City Schools further agrees to pay the North Point Educational Service Center an amount as specified for speech services as per Attachment A for costs associated with the program. Cost is based on estimates of known variables at the beginning of the school year. Changes in salary, retirement, insurance, travel costs, operating costs, unemployment compensation, severance pay, etc., could cause the amount charged to be adjusted. Billings to the Sandusky City Schools will be made based on timesheets submitted by the therapists for actual time worked.

(k) *Guidance Services* – The North Point Educational Service Center agrees to provide guidance services to the Sandusky City Schools. For such services, the Sandusky City Schools agrees to pay for all services rendered in connection with the services provided. Cost is based on estimates of known variables at the beginning of the school year. Changes in salary, retirement, insurance, travel costs, operating costs, unemployment compensation, etc., could cause the amount charged to be adjusted. Billings to the Sandusky City Schools will be made September through June.

(l) *Curriculum Supervisor Services* – The North Point Educational Service Center agrees to provide curriculum supervisory services to the Sandusky City Schools. For such services, the Sandusky City Schools agrees to pay for services rendered in connection with the services provided. Cost is based on estimates of known variables at the beginning of the school year. Changes in salary, retirement, insurance, travel costs, operating costs, unemployment compensation, etc., could cause the amount charged to be adjusted. Billings to the Sandusky City Schools will be made September through June.

(m) *Special Education Support Services* – The Sandusky City Schools agrees to pay the North Point Educational Service Center for costs incurred in connection with Special Education Supervisory Support Services. Cost is calculated on a pro-rata basis among all participating districts and is based on known variables at the beginning of the school year. Changes in salary, retirement, insurance, travel costs, operating costs, unemployment compensation, severance, etc., could cause the amount charged to be adjusted. Billings to the Sandusky City Schools will be made September through June.

(n) *Special Education Supervisor* – The Sandusky City Schools agrees to pay the North Point Educational Service Center for costs incurred in connection with Special Education Supervisor (LD/DH) Services. Cost is calculated on a pro-rata basis among all participating districts and is based on known variables at the beginning of the school year. Changes in salary, retirement, insurance, travel costs, operating costs, unemployment compensation, severance, etc., could cause the amount charged to be adjusted. Billings to the Sandusky City Schools will be made September through June.

(o) *Speech Therapist Services* – The Sandusky City Schools agrees to pay the North Point Educational Service Center for all costs incurred in connection with providing a speech/language pathologist. Cost is based on estimates of known variables at the beginning of the school year. Changes in salary, retirement, insurance, travel costs, operating costs, unemployment compensation, etc., could cause the amount charged to be adjusted. Billings to the Sandusky City Schools will be made September through June.

(p) *Psychological Services* – The Sandusky City Schools agrees to pay the North Point Educational Service Center for all costs incurred in connection with the North Point Educational

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Service Center providing Psychological Services to the Sandusky City Schools. Cost is based on estimates of known variables at the beginning of the school year. Changes in salary, retirement, insurance, travel costs, operating costs, unemployment compensation, etc., could cause the amount charged to be adjusted. Billings to the Sandusky City Schools will be made September through June.

(q) *Attendance/Probation Services* – The Sandusky City Schools agrees to participate in the student Attendance/Probation program offered through the North Point Educational Service Center. The Attendance/Probation program will provide services of an attendance officer employed by the North Point Educational Service Center. The attendance officer shall divide his/her time among the participating districts. Costs associated with the Attendance/Probation officer shall be a proportionate share for each district participating. Cost is based on estimates of known variables at the beginning of the school year. Changes in salary, retirement, insurance, travel costs, operating costs, unemployment compensation, etc., could cause the amount charged to be adjusted. Billings to the Sandusky City Schools will be made September through June.

(r) *Educational Assistant/Interpreter Services* – The North Point Educational Service Center agrees to provide educational assistant services to the Sandusky City Schools for such students that require one-on-one interaction. Cost is based on estimates of known variables at the beginning of the school year. Changes in salary, retirement, insurance, travel costs, operating costs, unemployment compensation, etc., could cause the amount charged to be adjusted. Billings to the Sandusky City Schools will be made September through June.

(s) *Gifted/Talented Supervisor Services* – The North Point Educational Service Center agrees to provide Gifted/Talented Supervisor Services to the Sandusky City Schools. Cost for this program will be billed annually.

(t) *Other* – The North Point Educational Service Center will consider other services as negotiated by the Sandusky City Schools's superintendent and the North Point Educational Service Center. Billings to the Sandusky City Schools for these miscellaneous services will be made September through June.

**Section 3.** The North Point Educational Service Center reserves the right to cancel any one or all of the services and programs listed in Section 2 of this Agreement if an insufficient number of districts elect to participate in a particular program or if there is a discontinuation or reduction of funds. Notice of such cancellation will be provided to the Sandusky City Schools by the North Point Educational Service Center.

**Section 4.** In consideration of the services and programs contracted for above, the Sandusky City Schools agrees to pay for any programs or services in which it has elected to participate the pro-rata share of any unemployment benefits which may become payable due to cancellation of any services or programs.

**Section 5.** The Sandusky City Schools further agrees to pay the North Point Educational Service Center for any and all programs or services in which it has elected to participate. The Sandusky City Schools also agrees to assume and pay all expenses including, but not limited to, any and all salary and fringe benefits (such as unemployment, health care insurance, severance, liability insurance, worker's compensation) for individuals contracted by the Sandusky City Schools from the North Point Educational Service Center.

**Section 6.** The Sandusky City Schools agrees to use the North Point Educational Service Center as the service provider for district students served in Center programs who qualify for

12. Treasurer's Recommendations – Action Items, Mr. Robertson (continued)

d) Approval of 2011-2012 Multi-Agreement Contracts with North Point ESC (continued)

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reimbursement under the Ohio School Medicaid Program (OSMP). The Sandusky City Schools also agrees to pay the North Point Educational Service Center ninety percent (90%) of the net receipts received as reimbursement for those students receiving service in said programs operated by the Center. Additionally, those districts that qualify for reimbursement from OSMP agree to pay the Center ninety percent (90%) of the net reimbursed receipts for district students served by Center employees in Center operated programs.

Section 7. The Sandusky City Schools agrees to pay the North Point Educational Service Center an administrative fee of 4% for any and all services rendered.

Section 8. The Sandusky City Schools, in consideration of the agreement with the North Point Educational Service Center to provide the services and programs contracted for above, agrees to provide written notice of its desire to withdraw from participation in any one or more of the programs and services contracted for above to the North Point Educational Service Center no later than April 20, 2012. Such withdrawal notice, if received by the North Point Educational Service Center on or before April 20, 2012, shall operate to eliminate for the succeeding school year, all contractual obligation of the parties with respect to the programs or services which are included in the notice of withdrawal.


Section 9. All invoices and statements for the programs and services contracted herein by the North Point Educational Service Center shall be due and payable not more than thirty (30) days from the date of mailing of the invoice or statement by the North Point Educational Service Center.

This contract was approved by the Sandusky City Schools at its meeting held on \_\_\_\_\_, and has been duly recorded in its minutes.

Sandusky City Schools

North Point Educational Service Center

\_\_\_\_\_  
President

  
\_\_\_\_\_  
President

\_\_\_\_\_  
Treasurer

  
\_\_\_\_\_  
Treasurer

\_\_\_\_\_  
Superintendent

  
\_\_\_\_\_  
Superintendent

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NORTH POINT EDUCATIONAL SERVICE CENTER

2011-2012 Multi-Agreement Contract  
with  
Sandusky City Schools (for Tiffin City Schools)

Pursuant to the Ohio Revised Code §§3313.17, 3313.812, 3312.84, 3313.841, 3313.92, 3315.07, and 3317.11, the North Point Educational Service Center, as Fiscal Agent, and the Board of Education of the Sandusky City Schools (for Tiffin City Schools), agree this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, to the following contractual terms:

Section 1. Subject to the terms and conditions set forth in Sections 2, 3, 4, 5, 6, 7, 8 and 9, the North Point Educational Service Center agrees to provide services authorized by the Ohio Revised Code and requested by the Sandusky City Schools (for Tiffin City Schools), through this contract, as selected by the district in Section 2 below, for the period July 1, 2011 through June 30, 2012.

Section 2. The Sandusky City Schools (for Tiffin City Schools) elects to participate in the following programs and receive any services associated with those programs as detailed below. Additional services not checked (X) can be added as agreed between the Sandusky City Schools (for Tiffin City Schools) and the North Point Educational Service Center:

- (a) X Special Education Classroom (multiple disabilities, orthopedic, emotional disturbed, autistic, traumatic brain injury, cognitive disability, and hearing handicapped students)
- (b) Special Education Classroom – developmental handicapped
- (c) Special Education Classroom/Preschool Classroom
- (d) Tutoring Services at EHOVE Career Center
- (e) Talented/Gifted Teacher
- (f) Itinerant Preschool Services
- (g) Visiting Hearing Handicapped Teacher
- (h) Work/Study Services
- (i) OT/PT/APE Services to District
- (j) Speech Services to District
- (k) Guidance Services to District
- (l) Curriculum Services to District
- (m) X Special Education Support
- (n) Special Education Supervisor
- (o) Speech Therapist services to District
- (p) Psychological Services to District
- (q) Attendance/Probation Services
- (r) Educational Assistant/Interpreter Services
- (s) Gifted/Talented Supervisor Services
- (t) Other Services

In consideration of the programs and services designated herein to be provided by the North Point Educational Service Center, the Board of Education of the Sandusky City Schools (for Tiffin City Schools) agrees to pay the North Point Educational Service Center for the programs and services requested in accordance with the following and Sections 3, 4, 5, 6, 7, 8 and 9 below:

12. Treasurer's Recommendations – Action Items, Mr. Robertson (continued)

d) Approval of 2011-2012 Multi-Agreement Contracts with North Point ESC (continued)

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(a)X *Special Education Classroom* – The Board of the Sandusky City Schools (for Tiffin City Schools) agrees to participate in the North Point Educational Service Center Special Education Classroom program for its handicapped students. The North Point Educational Service Center agrees to provide special education services to students placed within the jurisdiction of the North Point Educational Service Center but whose district of responsibility for the education of the student is that of the Sandusky City Schools (for Tiffin City Schools). The Sandusky City Schools (for Tiffin City Schools) shall pay directly for the following:

1. Due process hearing costs including but not limited to attorney fees.
2. Transportation costs, if applicable.
3. Costs associated with services provided to a student above state minimum standards.

The Sandusky City Schools (for Tiffin City Schools) further agrees to pay the North Point Educational Service Center an amount as specified for special education students as per Attachment A for costs associated with educating the student. Cost is based on estimates of known variables at the beginning of the school year. Changes in salary, retirement, insurance, travel costs, housing costs, operating costs, unemployment compensation, severance pay, etc., could cause the amount charged to be adjusted. Billings to the Sandusky City Schools (for Tiffin City Schools) will be made monthly, September through June.

(b) *Developmental Handicapped Classroom* – The Board of the Sandusky City Schools (for Tiffin City Schools) agrees to participate in the North Point Educational Service Center Developmental Handicapped Classroom program. The North Point Educational Service Center agrees to provide developmental handicap services to students placed within the jurisdiction of the North Point Educational Service Center but whose district of responsibility for the education of the student is that of the Sandusky City Schools (for Tiffin City Schools). The Sandusky City Schools (for Tiffin City Schools) shall pay directly for the following:

1. Due process hearing costs including but not limited to attorney fees.
2. Transportation costs, if applicable.
3. Costs associated with services provided to a student above state minimum standards.

The Sandusky City Schools (for Tiffin City Schools) further agrees to pay the North Point Educational Service Center an amount as specified for developmental handicapped students as per Attachment A for costs associated with educating the student. Cost is based on estimates of known variables at the beginning of the school year. Changes in salary, retirement, insurance, travel costs, housing costs, operating costs, unemployment compensation, severance pay, etc., could cause the amount charged to be adjusted. Billings to the Sandusky City Schools (for Tiffin City Schools) will be made monthly, September through June.

(c) *Preschool Education* – The Board of the Sandusky City Schools (for Tiffin City Schools) agrees to participate in the North Point Educational Service Center Preschool Education Program. The North Point Educational Service Center agrees to provide preschool education services to students placed within the jurisdiction of the North Point Educational Service Center, but whose district of responsibility for the education of the student is that of the Sandusky City Schools (for Tiffin City Schools). The Sandusky City Schools (for Tiffin City Schools) shall pay directly for the following:

1. Due process hearing costs including but not limited to attorney fees.
2. Transportation costs, if applicable.
3. Costs associated with services provided to a student above state minimum standards.

The Sandusky City Schools (for Tiffin City Schools) further agrees to pay the North Point Educational Service Center an amount as specified for preschool students as per Attachment A for costs associated with educating the student. Cost is based on estimates of known variables

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at the beginning of the school year. Changes in salary, retirement, insurance, travel costs, housing costs, operating costs, unemployment compensation, severance pay, etc., could cause the amount charged to be adjusted. Billings to the Sandusky City Schools (for Tiffin City Schools) will be made monthly, September through June.

(d) *Tutoring Services at EHOVE Career Center* – The North Point Educational Service Center will provide a tutor for identified handicapped children resident in the Sandusky City Schools (for Tiffin City Schools) but attending the EHOVE Career Center. The Sandusky City Schools (for Tiffin City Schools) agrees to reimburse the North Point Educational Service Center for actual costs of tutoring. Billing will be made in ten monthly installments, September through June. The pro-rated share will be based upon the participating district's ratio of costs to the overall costs during the school year. Calculation is based this way, rather than on numbers of students, because some tutoring will be group sessions for which time will be divided by members of the group.

(e) *Talented/Gifted Classroom Teacher* – The North Point Educational Service Center agrees to provide talented/gifted classroom teacher services to the Sandusky City Schools (for Tiffin City Schools). Charges for these services to the Sandusky City Schools (for Tiffin City Schools) will be an estimated cost with adjustments due to salary, retirement, insurance, travel costs, housing, operating costs, and unemployment compensation made with the June billing. Charges will be based on the actual costs over and above that amount that is received from state foundation.

(f) *Itinerant Preschool Teacher* – The Sandusky City Schools (for Tiffin City Schools) agrees to participate in the North Point Educational Service Center Itinerant Preschool Teacher program. The Sandusky City Schools (for Tiffin City Schools) further agrees to pay the North Point Educational Service Center an amount as specified for preschool students as per Attachment A for costs associated with educating the student. Cost is based on estimates of known variables at the beginning of the school year. Changes in salary, retirement, insurance, travel costs, housing costs, operating costs, unemployment compensation, severance pay, etc., could cause the amount charged to be adjusted. Billings to the Sandusky City Schools (for Tiffin City Schools) will be made monthly, September through June.

(g) *Visiting Hearing Handicapped Teacher* – The Sandusky City Schools (for Tiffin City Schools) agrees to participate in the North Point Educational Service Center visiting hearing handicapped teacher program. The Sandusky City Schools (for Tiffin City Schools) further agrees to pay the North Point Educational Service Center an amount as specified for hearing handicapped students as per Attachment A for costs associated with educating the student. Cost is based on estimates of known variables at the beginning of the school year. Changes in salary, retirement, insurance, travel costs, housing costs, operating costs, unemployment compensation, severance pay, etc., could cause the amount charged to be adjusted. Billings to the Sandusky City Schools (for Tiffin City Schools) will be made monthly, September through June.

(h) *Work/Study Services* – The Sandusky City Schools (for Tiffin City Schools) agrees to participate in the North Point Educational Service Center Work/Study program. The Sandusky City Schools (for Tiffin City Schools) further agrees to pay the North Point Educational Service Center an amount as specified for work/study services as per Attachment A for costs associated with the program. Cost is based on estimates of known variables at the beginning of the school year. Changes in salary, retirement, insurance, travel costs, operating costs, unemployment compensation, severance pay, etc., could cause the amount charged to be adjusted. Billings

12. Treasurer's Recommendations – Action Items, Mr. Robertson (continued)

d) Approval of 2011-2012 Multi-Agreement Contracts with North Point ESC (continued)

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to the Sandusky City Schools (for Tiffin City Schools) will be made monthly, September through June.

(i) *OT/PT/APE Services* – The Sandusky City Schools (for Tiffin City Schools) agrees to participate in the North Point Educational Service Center OT/PT/APE program. The Sandusky City Schools (for Tiffin City Schools) further agrees to pay the North Point Educational Service Center an amount as specified for occupational therapy/physical therapy/adapted physical education services as per Attachment A for costs associated with the program. Cost is based on estimates of known variables at the beginning of the school year. Changes in salary, retirement, insurance, travel costs, operating costs, unemployment compensation, severance pay, etc., could cause the amount charged to be adjusted. Billings to districts will be made based on timesheets submitted by the therapists for actual time worked.

(j) *Speech Services* – The Sandusky City Schools (for Tiffin City Schools) agrees to participate in the North Point Educational Service Center Speech program. The Sandusky City Schools (for Tiffin City Schools) further agrees to pay the North Point Educational Service Center an amount as specified for speech services as per Attachment A for costs associated with the program. Cost is based on estimates of known variables at the beginning of the school year. Changes in salary, retirement, insurance, travel costs, operating costs, unemployment compensation, severance pay, etc., could cause the amount charged to be adjusted. Billings to the Sandusky City Schools (for Tiffin City Schools) will be made based on timesheets submitted by the therapists for actual time worked.

(k) *Guidance Services* – The North Point Educational Service Center agrees to provide guidance services to the Sandusky City Schools (for Tiffin City Schools). For such services, the Sandusky City Schools (for Tiffin City Schools) agrees to pay for all services rendered in connection with the services provided. Cost is based on estimates of known variables at the beginning of the school year. Changes in salary, retirement, insurance, travel costs, operating costs, unemployment compensation, etc., could cause the amount charged to be adjusted. Billings to the Sandusky City Schools (for Tiffin City Schools) will be made September through June.

(l) *Curriculum Supervisor Services* – The North Point Educational Service Center agrees to provide curriculum supervisory services to the Sandusky City Schools (for Tiffin City Schools). For such services, the Sandusky City Schools (for Tiffin City Schools) agrees to pay for services rendered in connection with the services provided. Cost is based on estimates of known variables at the beginning of the school year. Changes in salary, retirement, insurance, travel costs, operating costs, unemployment compensation, etc., could cause the amount charged to be adjusted. Billings to the Sandusky City Schools (for Tiffin City Schools) will be made September through June.

(m)X *Special Education Support Services* – The Sandusky City Schools (for Tiffin City Schools) agrees to pay the North Point Educational Service Center for costs incurred in connection with Special Education Supervisory Support Services. Cost is calculated on a pro-rata basis among all participating districts and is based on known variables at the beginning of the school year. Changes in salary, retirement, insurance, travel costs, operating costs, unemployment compensation, severance, etc., could cause the amount charged to be adjusted. Billings to the Sandusky City Schools (for Tiffin City Schools) will be made September through June.

(n) *Special Education Supervisor* – The Sandusky City Schools (for Tiffin City Schools) agrees to pay the North Point Educational Service Center for costs incurred in connection with

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Special Education Supervisor (LD/DH) Services. Cost is calculated on a pro-rata basis among all participating districts and is based on known variables at the beginning of the school year. Changes in salary, retirement, insurance, travel costs, operating costs, unemployment compensation, severance, etc., could cause the amount charged to be adjusted. Billings to the Sandusky City Schools (for Tiffin City Schools) will be made September through June.

(o) *Speech Therapist Services* – The Sandusky City Schools (for Tiffin City Schools) agrees to pay the North Point Educational Service Center for all costs incurred in connection with providing a speech/language pathologist. Cost is based on estimates of known variables at the beginning of the school year. Changes in salary, retirement, insurance, travel costs, operating costs, unemployment compensation, etc., could cause the amount charged to be adjusted. Billings to the Sandusky City Schools (for Tiffin City Schools) will be made September through June.

(p) *Psychological Services* – The Sandusky City Schools (for Tiffin City Schools) agrees to pay the North Point Educational Service Center for all costs incurred in connection with the North Point Educational Service Center providing Psychological Services to the Sandusky City Schools (for Tiffin City Schools). Cost is based on estimates of known variables at the beginning of the school year. Changes in salary, retirement, insurance, travel costs, operating costs, unemployment compensation, etc., could cause the amount charged to be adjusted. Billings to the Sandusky City Schools (for Tiffin City Schools) will be made September through June.

(q) *Attendance/Probation Services* – The Sandusky City Schools (for Tiffin City Schools) agrees to participate in the student Attendance/Probation program offered through the North Point Educational Service Center. The Attendance/Probation program will provide services of an attendance officer employed by the North Point Educational Service Center. The attendance officer shall divide his/her time among the participating districts. Costs associated with the Attendance/Probation officer shall be a proportionate share for each district participating. Cost is based on estimates of known variables at the beginning of the school year. Changes in salary, retirement, insurance, travel costs, operating costs, unemployment compensation, etc., could cause the amount charged to be adjusted. Billings to the Sandusky City Schools (for Tiffin City Schools) will be made September through June.

(r) *Educational Assistant/Interpreter Services* – The North Point Educational Service Center agrees to provide educational assistant services to the Sandusky City Schools (for Tiffin City Schools) for such students that require one-on-one interaction. Cost is based on estimates of known variables at the beginning of the school year. Changes in salary, retirement, insurance, travel costs, operating costs, unemployment compensation, etc., could cause the amount charged to be adjusted. Billings to the Sandusky City Schools (for Tiffin City Schools) will be made September through June.

(s) *Gifted/Talented Supervisor Services* – The North Point Educational Service Center agrees to provide Gifted/Talented Supervisor Services to the Sandusky City Schools (for Tiffin City Schools). Cost for this program will be billed annually.

(t) *Other* – The North Point Educational Service Center will consider other services as negotiated by the Sandusky City Schools (for Tiffin City Schools)'s superintendent and the North Point Educational Service Center. Billings to the Sandusky City Schools (for Tiffin City Schools) for these miscellaneous services will be made September through June.

**Section 3.** The North Point Educational Service Center reserves the right to cancel any one or all of the services and programs listed in Section 2 of this Agreement if an insufficient number of districts elect to participate in a particular program or if there is a discontinuation or



12. Treasurer's Recommendations – Action Items, Mr. Robertson (continued)

d) Approval of 2011-2012 Multi-Agreement Contracts with North Point ESC (continued)

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reduction of funds. Notice of such cancellation will be provided to the Sandusky City Schools (for Tiffin City Schools) by the North Point Educational Service Center.

Section 4. In consideration of the services and programs contracted for above, the Sandusky City Schools (for Tiffin City Schools) agrees to pay for any programs or services in which it has elected to participate the pro-rata share of any unemployment benefits which may become payable due to cancellation of any services or programs.

Section 5. The Sandusky City Schools (for Tiffin City Schools) further agrees to pay the North Point Educational Service Center for any and all programs or services in which it has elected to participate. The Sandusky City Schools (for Tiffin City Schools) also agrees to assume and pay all expenses including, but not limited to, any and all salary and fringe benefits (such as unemployment, health care insurance, severance, liability insurance, worker's compensation) for individuals contracted by the Sandusky City Schools (for Tiffin City Schools) from the North Point Educational Service Center.

Section 6. The Sandusky City Schools (for Tiffin City Schools) agrees to use the North Point Educational Service Center as the service provider for district students served in Center programs who qualify for reimbursement under the Ohio School Medicaid Program (OSMP). The Sandusky City Schools (for Tiffin City Schools) also agrees to pay the North Point Educational Service Center ninety percent (90%) of the net receipts received as reimbursement for those students receiving service in said programs operated by the Center. Additionally, those districts that qualify for reimbursement from OSMP agree to pay the Center ninety percent (90%) of the net reimbursed receipts for district students served by Center employees in Center operated programs.

Section 7. The Sandusky City Schools (for Tiffin City Schools) agrees to pay the North Point Educational Service Center an administrative fee of 4% for any and all services rendered.

Section 8. The Sandusky City Schools (for Tiffin City Schools), in consideration of the agreement with the North Point Educational Service Center to provide the services and programs contracted for above, agrees to provide written notice of its desire to withdraw from participation in any one or more of the programs and services contracted for above to the North Point Educational Service Center no later than April 20, 2012. Such withdrawal notice, if received by the North Point Educational Service Center on or before April 20, 2012, shall operate to eliminate for the succeeding school year, all contractual obligation of the parties with respect to the programs or services which are included in the notice of withdrawal.

Section 9. All invoices and statements for the programs and services contracted herein by the North Point Educational Service Center shall be due and payable not more than thirty (30) days from the date of mailing of the invoice or statement by the North Point Educational Service Center.

This contract was approved by the Sandusky City Schools (for Tiffin City Schools) at its meeting held on \_\_\_\_\_, and has been duly recorded in its minutes.

Sandusky City Schools (for Tiffin City Schools)

North Point Educational Service Center

\_\_\_\_\_  
President

  
\_\_\_\_\_  
President

\_\_\_\_\_  
Treasurer

  
\_\_\_\_\_  
Treasurer

\_\_\_\_\_  
Superintendent

  
\_\_\_\_\_  
Superintendent

12. Treasurer's Recommendations – Action Items, Mr. Robertson (continued)

e) Approval of Contract for Computer Services with Northern Ohio Educational Computer Association

It is recommended that the Board of Education approve the contract with the Northern Ohio Educational Computer Association as follows:

**CONTRACT FOR COMPUTER SERVICES  
FOR  
NORTHERN OHIO EDUCATIONAL COMPUTER ASSOCIATION**  
hereinafter referred to as NOECA and  
Sandusky City Schools  
hereinafter referred to as District

I. TERMS

This agreement shall be in effect for the period of July 1, 2011 through June 30, 2012. This agreement is renewable annually and can be terminated with twelve months notice as per the NOECA constitution.

II. SERVICES

Service Level Agreement

- A. Upon request by the District, NOECA shall provide to the District, in accordance with the terms of this agreement, certain computer and data processing services. Said services include, but are not limited to, items listed in Schedule A.
- B. NOECA shall provide support for its services during its normal business hours, defined as 7:00 a.m. to 4:30 p.m., Monday through Friday exclusive of holidays as established by the North Point Educational Service Center. Upon request from the District, NOECA may provide service and support outside normal business hours. Such service shall be provided at the sole discretion of NOECA and at an additional cost to the District agreed upon in writing prior to the service being provided.
- C. NOECA shall make every effort to maintain a minimum application availability of 98% during regular business hours. NOECA shall make every effort to maintain application availability of 90% outside of regular business hours exclusive of regularly scheduled maintenance and backup.
- D. NOECA shall complete system maintenance, system upgrades and system installations affecting system availability outside normal business hours unless any such maintenance, upgrade or installation is necessary because of an unexpected system failure caused by events beyond NOECA's control, or supporting vendors are not available outside normal business hours. Notification of every planned system outage shall be made at least twenty-four (24) hours in advance of the outage. Notification of system maintenance, system upgrades and system installations affecting system availability will be provided to the designated District representative via e-mail and in the system greeting displayed during system logon. In the event of an unexpected complete system failure, NOECA will contact a designated District representative via telephone to advise when the system is available for use.
- E. NOECA will provide in-service training to the District's appropriate staff members and distribute the appropriate manuals, guides and other materials necessary for effective utilization of services.
- F. If requested by the District in writing, NOECA shall plan and coordinate the District's ordering and installation, at the District's cost, of proper equipment and telephone lines, and shall provide information to the District to assist in obtaining necessary forms.
- G. Quality of service shall be determined by an overall customer satisfaction of 75% or greater. NOECA shall evaluate the quality of service via any of the following:
  - 1. Quarterly Advisory and Board of Director meetings;
  - 2. Periodic customer surveys;
  - 3. Training evaluation forms;
  - 4. Other methods as determined appropriate.
- H. The District shall make its personnel and records available to NOECA to the extent necessary to facilitate the planning, training and implementation process of services.
- I. The District will designate appropriate and qualified personnel for in-service/training programs and access to NOECA's systems and services.
- J. The District shall participate in quality of service measuring activities as outlined previously, including but not limited to advisory meetings, periodic customer surveys and training evaluation forms.
- K. NOECA and District agree that the services to be provided, and any consideration paid, are subject to the approval of the NOECA governing board.
- L. The District shall contact NOECA personnel or representatives in the following order as needed regarding service issues;
  - 1. NOECA's designated support personnel via e-mail or telephone;
  - 2. NOECA's designated Coordinator responsible for the service area via e-mail or telephone;
  - 3. NOECA's Director via e-mail or telephone; and
  - 4. NOECA's Chairman of the Board of Directors via e-mail or telephone.

III. PAYMENT

Payment for services (Schedule A) will be billed annually and payable net 30 days after receipt of invoice. The ADM figure (less vocational students) submitted to the Ohio Department of Education in the previous October will be used as the ADM figure for basic services in Schedule A of this agreement.

A late charge of 3% will be assessed on all outstanding balances after 90 days.

Accepted this:  
\_\_\_\_ day of \_\_\_\_\_, 2011

NOECA

By: \_\_\_\_\_

Title: NOECA, Chairperson

Agreed to this:  
\_\_\_\_ day of \_\_\_\_\_, 2011

Sandusky City Schools

by: \_\_\_\_\_

Title: \_\_\_\_\_

12. Treasurer's Recommendations – Action Items, Mr. Robertson (continued)

e) Approval of Contract for Computer Services with Northern Ohio Educational Computer Association (continued)

**NORTHERN OHIO EDUCATIONAL COMPUTER ASSOCIATION**  
FEES FOR SERVICE FOR FY12  
Schedule A  
Sandusky City Schools

Effective July 1, 2011 through June 30, 2012

Basic services include software, enhancements, training, problem resolution and overall support for the following:

- Fiscal Services (USAS, USPS, SAAS)
- Student Services (DASL, DSL, SIS)
- EMIS Reporting Services
- Electronic Communications
- Special Services Education Software (SSEM)
- E-mail subscription to Hannah Legislative Update for superintendent and treasurer
- Misc. applications

**ADM 3408 x \$9.60 Basic Service: \$ 32,716.80**

INFOhio support services include software, licensing, enhancements, training, problem resolution and overall support for the Web-based on-line library catalog, circulation, report generation, database management, cataloging, curriculum resource catalog, and other misc. applications.

*Building ADM x \$4.75 (6.25 first year)*

**District \$ 16,188.00**

ProgressBook support services include software, licensing, enhancements, training, problem resolution, report card design and generation, and overall support.

*Building ADM x \$6.90 (7.25 first year)*

**District \$ 23,515.20**

State funding is received by NOECA to help offset cost of USAS, USPS, Student Services, EMIS, and INFOhio.

*Late charges of 3% will be assessed on all outstanding balances after 90 days*

f) Acceptance of Bus Bids

It is recommended that the Board of Education accept the bus bids as presented in the attached documentation.

g) Approval of Bus Bids

It is recommended that the Board of Education approve the purchase of two (2) buses from Truck Sales and Service, per the accepted bids, at a price of \$75,690 per unit plus \$350 per unit for one piece flooring less \$2,250 trade in allowance for bus #29 and \$2,500 trade in allowance for bus #35, unless a buyer is located willing to purchase buses #29 and #35 for a higher amount, in which case the board authorizes the sale of the buses at the higher amount, to be confirmed by the Board of Education at the next board meeting. The purchase of the new buses will be funded from the Permanent Improvement Fund (003) for a total price of \$147,330.

This is not the lowest bid but it is the most responsible based on the attached email from Mr. Peters, Transportation Supervisor.

13. Superintendent's Recommendations – Action Items, Mr. Tucker

**It is recommended that the Sandusky Board of Education approve the following action items as delineated below. The recommendations presented to the Board of Education have been provided to the Board in advance of the Board meeting. Board members have had the opportunity to review available background information and request additional information to further prepare for action on recommendations presented in this section prior to the Board meeting.**

**A. Personnel:**

1) Approval of Reduction-in-Force (RIF), Effective August 1, 2011 – Administrative

It is recommended that the Board of Education approve the reduction-in-force of the following administrative staff member, effective August 1, 2011:

Last Name	First Name	2010/11 Position
Wohl	Linda	Principal/Director of Jackson Learning Center

2) Approval of Reduction-in-Force (RIF), Effective June 6, 2011 – Certificated

It is recommended that the Board of Education approve the reduction-in-force of the following certificated staff members, effective June 6, 2011:

Last Name	First Name	2010/11 Position
Bach	Lee	Math
Ballah	Kelly	Title
Below	Kathleen	English
Betzel-Conrad	Jacquelyn	Title
Bradley	Lindsey	Intervention Specialist
Camella	Stephen	CT-Broadcasting Electronic Engineering Tech and Business Instructor
Costante	Gabrielle	Science
Etchill	Jennifer	Title
Fleck	Tim	CT-Commercial Photography Instructor
Foss	Karen	Title
Garza	Maria	Spanish
Good	Alicia	Math
Harkelroad	Julie	Auxiliary Services Staff
Herndon	Cindy	Intervention Specialist
Ivoska	Michael	CT- Industrial Tech Instructor
Jones	Gary	CT-Lodging Mgmt. Instructor
Langdon	Daniel	CT-Industrial Tech Instructor
Nestra	John	Title
Phillips	Melissa	RF-Technology Integration Coach
Sample	Thomas	Title
Spero	Jamie	English
Stevenson	Marseille	Title
Thomsen	Stacy	4 <sup>th</sup> Grade Teacher
Toms	Peggy	CT-Family & Consumer Science Instructor
Zahniser	Virginia	Title

3) Acceptance of Resignation – Certificated

**Robert Huston** – BIA Teacher at Adams Junior High School, effective August 24, 2011, per his provided correspondence, dated May 26, 2011.

13. Superintendent's Recommendations – Action Items, Mr. Tucker (continued)

A. Personnel: (continued)

4) Approval of Pay Increase Due to Additional Hours (effective 2011/12 SY)

Last Name	First Name	Salary Level		
		From	To	Effective Date
Allen	Catherine	M	M+12	1 <sup>st</sup> semester 2011/12SY
Catri	Sherry	M+12	M+24	1 <sup>st</sup> semester 2011/12SY
Venerucci	Nicalo	B	B+12	1 <sup>st</sup> semester 2011/12SY

5) Acceptance of Employment Resignations – Supplemental Assignments (2011/12 SY)

It is recommended that the Board of Education approve the resignation of the following 2001/12 school year supplemental assignments, which were approved at the April 25, 2011, Board of Education meeting, per the provided communication from Mr. Sonny Workman received on May 17, 2011, and Mr. Robert Sullivan on May 23, 2011:

Position	Name (last, first)	Building
CC HS var asst	Sullivan, Bob - resign 6/6/11	Hancock, Mills
CC HS var hd	Workman, Sonny - resign 6/6/11	non-employee

6) Approval of Supplemental Contracts – Employees/Non-Employees – 2011/12 SY

The Board has posted and advertised the positions listed as being available to employees of the district who hold educator licenses. It is recommended that the employees listed be awarded a supplemental contract in the area stipulated. Where no employees meeting all of the Board qualifications have applied for, been offered, and accepted said positions, it is recommended that the non-employees listed be awarded a supplemental contract assignment in the area stipulated.

*Employment of the following supplemental staff is contingent upon their successful completion of all pre-employment requirements and receipt of the proper certification/training.*

Position	Name (last, first)	Building
BK boys JH 7th hd	Smoot, Paul	non-employee
BK girls HS var asst (J.V./Reserves)	Badamy, Katie	non-employee
CC HS var asst	Borton, Tom	Osborne
CC HS var hd	Sullivan, Bob	Hancock, Mills
CC JH 7th & 8th hd	Fresch, Sarah	Jackson
Intramurals Elem Girls BK & VB (4)	Sullivan, Bob	Hancock, Mills
Intramurals Elem WR (3)	Darden, Jason	non-employee
SB var hd	Garard, Tom	non-employee
SO boys var hd	Fry, Ryan	non-employee
SO girls var hd	Fogg, Mark	non-employee
SW HS var asst (1) <del>(2)</del>	Wohl, Mike	non-employee
SW JH asst	Gildenmeister, Chris	Adams
TK boys HS var asst (3)	Talbot, Eric	SHS
TK boys HS var hd	Sullivan, Bob	Hancock, Mills
TK girls HS var asst (3)	Williams, Elaine	SHS
TK girls JH hd	Fresch, Sarah	Jackson

13. Superintendent's Recommendations – Action Items, Mr. Tucker (continued)

A. Personnel: (continued)

6) Approval of Supplemental Contracts – Employees/Non-Employees – 2011/12 SY  
(continued)

<b>Position</b>	<b>Name (last, first)</b>	<b>Building</b>
TN boys hd	Seiler, Bernie	SHS
VB JH 8th asst	Prieto, Marie	Adams
WR JH asst	Calderon, Alex Sr.	non-employee
Academic Competitive Team Adv Jr. High	Poeschl, Rosanne	Ontario
Academic Competitive Teams Advisor	Mitchell, Kristi	SHS
Band Asst, Jack JH & SHS, Mar Bd (2wks)	Thacker, Rosalind	SHS, Adams
Band Dir, SHS, Mar Bd (2wks), Sum Prog (6 wks) Pep Band	Thacker, Rosalind	SHS, Adams
Band: Summer Program (3) (2)	Kennedy, Matt - .50 FTE	non-employee
Band: Summer Program (3) (2)	Orians, Jayme - .50 FTE	non-employee
Band: Summer Program (3) (2)	Thacker, Rosalind	SHS, Adams
Blue Streak Jazz Band	Thacker, Rosalind	Adams, SHS
Class Adv: Fr	Doughty, Amy	SHS
Class Adv: Jr	Caston, Lenora	SHS
Class Adv: Soph	Zygela, Lisa	SHS
Class Adv: Sr	Chaney, Melissa	SHS
Club Adv: Future Teachers of America	Sasala, Elaine	SHS
Club Adv: UBS	Caston, Lenora	SHS
Flag Corps Adv	Browne, Krista	non-employee
Guid Dir	Straka-Kenning, Barb	SHS
NHS Adv	Poggiali, Elizabeth	SHS
Orch Dir, Elem & JH (After School) (2)	Hayberger, Wendy	Adams, Han, Ont, Osb
Orch Dir, Elem & JH (After School) (2)	Nitschke, Brian	SHS, Adams, Mills, Ven
Student Council Adv - JH (Adams)	Prieto, Marie	Adams
Student Council Asst Adv - HS	Camella, Paula	SHS
Technology Spc. - Adams	Nickoloff, Brian	Adams
Technology Spc. - Hancock	Smith, Schuyler	Hancock
Voc Music Act - Jr. High (1 each)	Nickoloff, Brian	Adams
Voc Music Act - Jr. High (1 each)	Bockbrader, Laura	SHS, Adams

7) Approval of Reduction-in-Force (RIF) – Classified

It is recommended that the Board of Education approve the reduction-in-force of the following classified staff members, effective dates listed with each:

<b>Last Name</b>	<b>First Name</b>	<b>2010/11 SY Position</b>	<b>Effective Date of RIF</b>
Biecheler	Jamie	Education Aide	June 6, 2011
Blanton	Holly	Education Aide	June 6, 2011
Dietrich	Diana	Education Aide	June 6, 2011
Grathwol	Virginia	Education Aide	June 6, 2011
McSwain	Sylvester	Custodian	July 1, 2011
Myers	Angela	Admin. Asst. Title I	June 16, 2011
Patterson, Jr.	Tom	Education Aide	June 6, 2011
Reeves	Ashley	Bus Aide	June 6, 2011
Sampsell	Amy	Education Aide	June 6, 2011
Schoen	Denise	Education Aide	June 6, 2011
Towner	Linda	Education Aide	June 6, 2011
Williams	Deborah	Education Aide	June 6, 2011
Wilson	Patricia	Education Aide	June 6, 2011

13. Superintendent's Recommendations – Action Items, Mr. Tucker (continued)

A. Personnel: (continued)

8) Acceptance of Retirement Resignation – Classified

**Cora Williams** - Educational Aide at Hancock Elementary School, effective July 1, 2011, per her provided correspondence, dated May 19, 2011. Mrs. Williams will retire with 25 years of service within Sandusky City Schools.

9) Approval of Reduction of SHS Class I Custodians and Mail Courier from 12-Month to 10-Month Work Year, Effective July 1, 2011

It is recommended that the Board of Education approve the reduction of work time of the following classified staff members from 12 months to 10 months, effective July 1, 2011:

Last Name	First Name	2010/11 SY Position	Effective Date of RIF
Carpenter	Vivian	Class I Custodian at SHS	July 1, 2011
Henry	David	Class I Custodian at SHS	July 1, 2011
Huneke	Jeffrey	Mail Courier	July 1, 2011
Jones	Helen	Class I Custodian at SHS	July 1, 2011
Martos	Kevin	Class I Custodian at SHS	July 1, 2011
Neadham	Lillie	Class I Custodian at SHS	July 1, 2011
Williams	Duane	Class I Custodian at SHS	July 1, 2011

10) Approval of Annual Non-Renewal of One-on-One MD Aides – Classified

At the end of each school year a number of mandatory personnel functions are completed by the school district. One of these mandatory personnel functions is the yearly non-renewal of one-on-one MD Aides. This non-renewal is not a reflection on the services of these individuals to the district. It is recommended that the Board of Education approve the non-renewal of the one-on-one MD Aides, effective at the end of the current 2010/11 school year as detailed in the list below:

Last Name	First Name	2010/11 SY Position	Effective Date of RIF
Baker	Suzanne	Educational Aide One-on-One	end of 2010/11 SY
Eaton	Marilyn	Educational Aide One-on-One	end of 2010/11 SY
Larrick	Darlene	Educational Aide One-on-One	end of 2010/11 SY
McCarty	Sonia	Educational Aide One-on-One	end of 2010/11 SY
Sullivan	Robin	Educational Aide One-on-One	end of 2010/11 SY
Weimer	Susan	Educational Aide One-on-One	end of 2010/11 SY

11) Acceptance of Resignation – Adult Education

**Ron Schweinfurth** – Diversified Industrial Training Coordinator at Sandusky Career Center, effective June 30, 2011, per his provided correspondence, received May 25, 2011.

13. Superintendent's Recommendations – Action Items, Mr. Tucker (continued)

A. Personnel: (continued)

12) Approval of Employment of Substitute Hourly Staff – Adult Education

It is recommended that the Board of Education approve the employment of the following individual as a substitute hourly employee for the adult education Cosmetology program for the 2010-2011 school year at the rate indicated, as recommended by Mrs. Nancy Zechman, Director of Career Tech and Adult Education, on May 25, 2011:

Last Name	First Name	2010/11 SY Position	Rate of Pay
Lewis	Tospre	Substitute Adult Ed. Cosmetology Instructor	\$17.00 per hour

13) Approval of Stipend Payments to 2010/11 SY Lead Mentor and Mentors

It is recommended that Board of Education approve payment (as defined in the Sandusky Education Association/Sandusky Board of Education negotiated agreement) to the following staff members for their services as a mentor or lead mentor during the 2010/11 SY:

Last Name	First Name	Position	Mentee(s)	Bldg.
Camella	Paula	Mentor	Laura Bockbrader Dean Riedy	SHS
Cox	Nettie	Mentor	Susanna Grieger	SHS
Guerra	Patty	Mentor	Gary Jones Steve Martin	SHS
Litten	Robin	Mentor	Lindsey Bradley	SHS
Nitschke	Brian	Mentor	Lori Ness	SHS
Petrie	Leslie	Mentor	Kathleen Below	SHS
Sullivan	Cheryl	Lead Mentor	n/a	Adams
Sullivan	Cheryl	Mentor	Beth Werling	Adams

14) Approval of Employment for Summer 2011 – Certificated Tutors / Classified Aides

It is recommended that the Board of Education approve the employment of the following staff members for the Summer of 2011:

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13. Superintendent's Recommendations – Action Items, Mr. Tucker (continued)

A. Personnel: (continued)

14) Approval of Employment for Summer 2011 – Certificated Tutors / Classified Aides  
(continued)

Staff Employment for Summer 2011						
Program Title	Last Name	First Name	Position	Bldg.	Class	Effective Date(s)
Extended School Year (2010/11) Tutoring Services	Fresch	Sarah	Tutor	District		Summer 2011
	Stellhorn	Paula	Tutor	District		
	Zygela	Lisa	Tutor	District		
	Bahnsen	Kim	Aide	District		
	Morris	Mike	Aide	District		
	Schoen	Denise	Aide	District		
JH Reading and Math Intervention Tutoring	Bach	Lee	Math Tutor	Adams JH		7/11/11 – 7/22/11
	Prieto	Marie	Math Tutor	Adams JH		
	Esposito	Carolyn	Reading Tutor	Adams JH		
	Smith	Linda	Reading Tutor	Adams JH		
	White	Marnie	Alternate Tutor	Adams JH		
Elementary 2011 Summer School Program	Andres	Jude	Spvg. Admin.	Mills		7/11/11–7/28/11 (Monday - Thursday) and 7/7/11 mtg. day
	Fitzthum	Lisa	Tutoring Teacher	Mills		
	Johnson	Renee	Tutoring Teacher	Mills		
	Majoy	Diane	Tutoring Teacher	Mills		
	Norwell-Fischer	Christina	Tutoring Teacher	Mills		
	Pahl	Staci	Tutoring Teacher	Mills		
	Robbins	Lorna	Tutoring Teacher	Mills		
	Roth	Julie	Tutoring Teacher	Mills		
	Stevenson	Marseille	Tutoring Teacher	Mills		
	Thomsen	Stacy	Tutoring Teacher	Mills		
	Toft	Tara	Tutoring Teacher	Mills		
	Burch	Megan	Alternate Teacher	Mills		
	Huber	Leslie	Alternate Teacher	Mills		
	Johnston	Eric	Alternate Teacher	Mills		
	Scott	Jeanne	Alternate Teacher	Mills		
	Brown	Ruth	Aide	Mills		
	Dietrich	Diane	Aide	Mills		
	Panzer	Lee Ann	Aide	Mills		
Sampsell	Amy	Aide	Mills			
Wynn	Lois	Aide	Mills			
Hoefert	Susan	Alternate Aide	Mills			
Smith	Vera	Alternate Aide	Mills			
SHS 2011 Summer School Program	Herner	Dawn	Teacher	SHS	Social Stud I	two 3-week sessions
	Old	Matthew	Teacher	SHS	Social Stud II	
	Wessels	Craig	Teacher	SHS	Social Stud III - American Govt.	
	Litten	Robin	Teacher	SHS	Physical Educ.	one 3-week session
	Opelt	Jeff	Teacher	SHS	Health 200	
	Below	Kathy	Teacher	SHS	OGT Prep: Reading/Writing	one 2-week session
	Gast	Kevin	Teacher	SHS	OGT Prep: Math	
	Good	Alicia	Teacher	SHS	OGT Prep: Math	
	Costante	Gabrielle	Teacher	SHS	OGT Prep: Science	
	Davis	Kristina	Teacher	SHS	OGT Prep: Science	
	Hixson	Faith	Teacher	SHS	OGT Prep: Science	
	Burch	Robert	Teacher	SHS	OGT Preparation: Social Studies	
	Talbot	Eric	Teacher	SHS	OGT Preparation: Social Studies	
Bradley	Lindsey	Teacher	SHS	OGT Preparation: Intervention Spec.		

13. Superintendent's Recommendations – Action Items, Mr. Tucker (continued)

A. Personnel: (continued)

15) Approval of Compensation for Technology Workshop Instructor, June 2011

It is recommended that the Sandusky Board of Education approve payment of a \$20-per-hour stipend (payments funded through Title IID) to the employee listed below as compensation for services, upon verification of attendance, as the Technology Professional Development Trainer (Moodle), as submitted by Mrs. Chris Zess, Technology Facilitator, on May 27, 2011:

Sandusky City Schools Technology Professional Development June 2011		
Professional Dev. Trainer (Moodle)	Hours / \$20.00	Total
Burris, Amy	20	\$400

16) Approval of Compensation for ARRA Grant Transforming Teaching and Learning Participants, for June 8 – 30, 2011

It is recommended that the Sandusky Board of Education approve payment of a \$100-per-day stipend (payments funded through Title IID - ARRA Grant) to each of the employees listed below, upon verification of attendance, as compensation for attending or delivering ARRA Professional Development opportunities from June 8, 2011, through June 30, 2011, as submitted by Mrs. Chris Zess, Technology Facilitator, on May 27, 2011:

ARRA Transforming Teaching and Learning Grant Stipend June 8 – 30, 2011			
Participant Name (Last Name, First Name)	June 8-30, 2011 # Days	Rate per / day	Total Stipend
Bach, Lee	3	\$100	\$300
Butler, Abbey	3	\$100	\$300
Chaney, Melissa	3	\$100	\$300
Friend, Jennifer	3	\$100	\$300
Harris, Traci	3	\$100	\$300
Higgenbotham, Ellen	2	\$100	\$200
King, Justin	7	\$100	\$700
Lenhart, Mary Anne	7	\$100	\$700
Loomis, Heather	3	\$100	\$300
Robbins, Lorna	3	\$100	\$300
Marks, Linda	3	\$100	\$300
Martin, Matthew	3	\$100	\$300
Notestine, Toby	3	\$100	\$300
Phillips, Melissa	7	\$100	\$700
Scott, Jeanne	7	\$100	\$700

13. Superintendent's Recommendations – Action Items, Mr. Tucker (continued)

A. Personnel: (continued)

17) Approval of Compensation for Attendance at Wilson Language Training, June 7-9, 2011

It is recommended that the Sandusky Board of Education approve payment of a \$100-per-day stipend (payments funded through Title I) to each of the employees listed below, upon verification of attendance, as compensation for their attendance at the Wilson Language Training from June 7, 2011, through June 9, 2011, (maximum of 3 days) as submitted by Mrs. Julie McDonald, Coordinator of Gifted and Title Programs, and Mrs. Sabrina Scott, Director of Student Services, on May 27, 2011:

<b>Wilson Language Training Stipend June 7 – 9, 2011</b>			
<b>Participant Name (Last Name, First Name)</b>	<b>June 7-9, 2011 # Days (≤ 3)</b>	<b>Rate per / day</b>	<b>Total Stipend (maximum)</b>
Borton, Thomas	3	\$100	\$300
Claus, Char	3	\$100	\$300
Daugherty, Janet	3	\$100	\$300
Fulkerson, Kathryn	3	\$100	\$300
Hartley, Joan	3	\$100	\$300
Hastings, Karen	3	\$100	\$300
Johnson, Darcy	3	\$100	\$300
Majoy, Diane	3	\$100	\$300
Marks, Linda	3	\$100	\$300
Mueller, Janet	3	\$100	\$300
Norwell-Fischer, Chris	3	\$100	\$300
Robbins, Lorna	3	\$100	\$300
Rosekelly, Heidi	3	\$100	\$300
Showalter, Tina	3	\$100	\$300
Simon, Lisa	3	\$100	\$300
White, Cynthia	3	\$100	\$300

18) Approval of Compensation for Kurzweil Document Training, June 7-30, 2011

It is recommended that the Sandusky Board of Education approve payment of a \$100-per-day stipend (payments funded through Title I) to each of the employees listed below, upon verification of attendance, as compensation for their training in Kurzweil document management and preparation of materials for Kurzweil implementation, from June 7, 2011, through June 30, 2011, (maximum of 10 days) as submitted by Mrs. Julie McDonald, Coordinator of Gifted and Title Programs, and Mrs. Sabrina Scott, Director of Student Services, on May 31, 2011:

<b>Kurzweil Document Training June 7 – 30, 2011</b>			
<b>Participant Name (Last Name, First Name)</b>	<b>June 7-30, 2011 # Days (≤ 10)</b>	<b>Rate per / day</b>	<b>Total Stipend (maximum)</b>
Simonton, Michael	10 (maximum)	\$100	\$1,000
Werling, Beth	10 (maximum)	\$100	\$1,000

13. Superintendent's Recommendations – Action Items, Mr. Tucker (continued)

**B. Other:**

- 1) Approval of Elementary, Adams Middle School, and Sandusky High School Student Handbooks and Conduct and Disciplinary Information Handbook for 2011/12 SY

It is recommended that the Sandusky Board of Education approve the following student handbooks for the 2011/12 school year: Elementary, Adams Middle School, Sandusky High School, Conduct and Disciplinary Information, and the OSS Make-up and Grading Scales Policy, as submitted by Mr. Dennis Muratori, Assistant Superintendent, on May 31, 2011. (Summary page of the handbook changes is attached. Summary page of changes to the OSS Make-up Policy and Grading Scales is also attached. Full copies of the handbooks were provided to Board of Education members under separate cover.)

- 2) Approval of “Contract for Services” with Erie County General Health District for School Nursing Services–RN and LPN Nursing Services for the 2011/12 SY (7/1/2011 – 6/30/2012)

It is recommended that the Board of Education approve the two (2) contracts with the Erie County General Health District to continue to supply Register Nursing Services and Licensed Practical Nursing Services to the district as detailed in each of the provided contracts from Mr. Peter T. Schade, Health Commissioner, Erie County General Health District, dated May 20, 2011.

- 3) Approval of Sandusky City School Student Activity Fundraiser

It is recommended that the Sandusky Board of Education approve the following fundraiser listed below from IN-HOUSE club(s), as submitted by Mr. Matt Pooch, Business/Fiscal Office Accountant, on May 25, 2011:

Group Name	Fundraiser Event	Dates of Fundraiser
Class of 2014	4 <sup>th</sup> of July Booth	7/1/2011 – 7/4/2011

- 4) Approval of Sandusky City Schools Board of Education Policy Manual Revisions

It is recommended that the Board of Education approve the following list of revised policies and regulations (copies provided to Board members under separate cover):

Policy Number	Policy Title
JEB	Entrance Age (Mandatory Kindergarten)
JEB-R	Guidelines for Early Entrance Evaluation

13. Superintendent's Recommendations – Action Items, Mr. Tucker (continued)

**C. Donations:**

The Sandusky City Schools accept the following gifts and contributions and in doing so, do hereby acknowledge the positive and supportive activities of the identified party:

**Agape Love Ministries** – Donation of \$1,000.00 to the Sandusky High School Scholarship Fund to sponsor two (2), \$500.00 scholarships for selected graduates from the Class of 2011.

**Carol Albert, Paula Dwyer, Glenda Lindquist, and Marty Nighswander** – Donation of one book, valued at \$11.99, to the Venice Elementary School Library in memory of Martha Carlson, mother of Anne Barman.

**Firelands Regional Medical Surgical Center** – Donation of \$2,000.00 to the Sandusky High School Scholarship Fund for the award to the Class of 2011.

**The Frost-Parker Foundation** – Donation of \$6,000.00 to the Community Safety/Kidsfest Celebration as a “Gold Sponsor” of the Safety Celebration.

**Mr. and Mrs. Earl Hammond** – Donation of \$3,500.00 to the Earl and Dorothy Hammond Scholarship Trust Fund.

**Mr. Joseph Harbrecht** – Donation of \$1,000.00 to guarantee the 2011 award of \$1,000.00 from the William Harbrecht Memorial Scholarship Fund.

**McDonalds, TSGS Inc.** – Donation of \$175.00 to the Wightman/Wieber Community Safety Fair Kidsfest.

**Mrs. Phyllis Moore** – Donation of \$17.00 to the SHS Class of 1964 Scholarship Fund.

**Murray and Murray Charitable Foundation** – Donation of \$1,500.00 to the Sandusky High School Scholarship fund to sponsor the 2011 award to Jameliah Brown.

**Mr. Orlando Pace** – Donation of \$10,000.00 to the Sandusky High School Scholarship Fund to sponsor two, \$5,000.00 “Set the Pace” scholarships for the Class of 2011.

**Dr. Larry Robinson, Jr.** – Donation of \$250.00 to the Charles E. Odums II Memorial Scholarship Fund.

**Mr. J. Rosemond** – Donation of \$500.00 to supplement this year's earnings for the Louise Rosemond Scholarship Fund to help guarantee the two (2) scholarships awarded to students from the Class of 2011.

**Sandusky Education Association** – Donation of \$1,000.00 to the Sandusky High School Scholarship Fund for the Class of 2011 awards.

13. Superintendent's Recommendations – Action Items, Mr. Tucker (continued)

**C. Donations:** (continued)

**Sandusky High School Student Council** – Donation of \$100.00 to the Andrew Dunn Sandusky Police Academy Memorial Scholarship Fund.

**Wightman-Wieber Charitable Foundation** – Donation (grant) of \$2,140.00 for the Career Tech Cosmetology classes at Sandusky High School.

**Osborne Elementary School Staff** – Donation of one or two books to the Osborne Elementary School Library:

<u># Books</u>	<u>Value</u>	<u>Bookplate Inscription</u>
2	\$31.00	in memory of Ila Kurt, grandmother of Virginia Grathwol
2	\$23.98	in memory of William Findley, father of Deborah Coffey
1	\$12.99	in appreciation of Rebecca Muratori, Osborne Principal
2	\$21.98	in memory of Robert Ernst, father of Roberta Stephenson
2	\$22.98	in memory of Officer Andrew Dunn, nephew of Rex Dunn
2	\$21.99	in memory of Grace Marie Hageman, daughter of Britt Hageman

14. Anticipated Action

15. Unfinished Business

16. New Business

17. Board Liaison Committee Reports

18. Recommendations or Questions from Individual Board Members

19. Executive Session

- To consider the discipline and/or the investigation of charges or complaints against a public employee, official, licensee or regulated individual.

20. Next Meeting

The next regular meeting of the Board of Education is scheduled for ***Thursday, June 30, 2011, at 8:00 a.m. in the 4th floor conference room at the Administration Building.***

21. Adjournment