

Sandusky City Schools Registration Documentation Needed for Enrollment K-6



Birth Certificate	Original certificate containing raised seal and or original stamp
Immunization Record	From doctor or health department
Legal Documents (if applicable)	Name change, adoption or custody papers (legal documents must contain journal entry, date stamp from the court, and judges signature)
Proof of Residency	Photo I.D. of parent/guardian and proof of residency (examples: utility bills, lease agreement, checking/savings account, credit card statements, insurance bills, etc.)
Previous School (if applicable)	Name, address, city, state and zip code, phone and or fax of previous school
Special Education (if applicable)	MFE/IEP documentation for Special Education

K-6 Enrollment Hours
Monday through Friday 8:00 am to 11:00 am
No appointment necessary

Sandusky Board of Education
407 Decatur Street
Sandusky, OH 44870
(419) 626-6940